



Kopshti i Tiranës
Rruga Isa Boletini Nr 87
Tirana, Albania
Tel: 355 (0) 42 23 0028
Cell: 355 (0) 66 650 4449

Children's Creative Movement and Sports Coordinator

Location- Tirana, Albania

Start Date-September 1, 2015 (10 month contract)

Hours- 14.00 to 18.00 Mondays to Fridays and some Friday mornings.

Salary- 200 to 300+ euros per month depending on experience

Overview:

Tirana English School is fully dedicated to the advancement children's education in Albania. We provide an exploration based program where children are encouraged to develop their natural curiosity and love of learning. To make this happen we have invested heavily in our staff and facilities that includes over 500 children's books. We believe in innovation and research and are constantly reaching for the stars.

Do you have the passion for early childhood education as we do? Than consider joining our team

Roles and responsibilities

- Design and implement a series of 20 minutes to 40 minute games and sports programs for children ages 3 to 5.
- Program should include: dance/ creative movements, martial arts, obstacle courses, aquatic games and field games for both in door and outdoors.
- Lead groups of 10 to 20 children
- Games and program must assist in the development of
 - Team work
 - Sportsmanship
 - Coordination
 - Align with the spirit and vision our school
- Lead a team of 4 volunteers
- Assist in the design of gym and play area
- Work directly with program director

Qualifications-

The ideal Coordinator will have:

- At least 3 years of experience working with children. This could be with church youth groups, YMCA related activities, camp counselors, etc.



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- Fluent in English (native speaker level)
- International experience
- Must have CPR and first aid training (must show certificate)
- Be able to assess a child's physical coordination and social development based on their appropriate age
- Must have a loving and jovial disposition (we are looking for a fun coach not a drill instructor)
- Does not smoke and lives a healthy lifestyle

Demonstrated competencies in the following are a must:

- Behavior and Classroom Management- Ability to enforce 100% engagement of classroom at all times.
- Accountability- Able to fulfill tasks and goals on time
- Preparation- Able to prepare lesson plans and classroom materials
- Teamwork- be willing to work with others to ensure everyone is successful.
- Communication- Ability to communicate clearly and objectively with staff and parents
- Stamina- Ability to handle the intensity required to work on a high energy level with children
- Self-reflection- Able to receive and provide constructive feedbacks with team
- Passionate and vision driven- You must be passionate about early childhood education and believe in the ethos and value of our program and understand the impact of our work is generational but our labor is day by day.

Our work environment

Professional Development- At TES we believe our staff is our greatest asset. We feel the best teachers are learners. As part of our team you will have the opportunity to

- Collaborate with our international advisory group
- Take part in our weekly leadership and professional training
- Apply for TES scholarships and grants (includes paying up to 50% of approved courses)